

MEETING OF THE LOCAL GOVERNMENT COMMISSION

Wednesday, October 8, 2014

The meeting of the Local Government Commission was called to order by Senator John Eichelberger, Jr., at 8:45 a.m. in Room 39 East Wing-Main Capitol Building, Harrisburg, Pennsylvania, with the following individuals present:

MEMBERS

Senator John H. Eichelberger, Jr., Chairman
Senator Robert D. Robbins
Senator Edwin B. Erickson
Representative Chris Ross
Representative Mauree Gingrich
Representative Kate Harper
Representative Robert L. Freeman
Representative Mary Jo Daley

STAFF

Michael P. Gasbarre, Executive Director
Philip H. Klotz, Assistant Director
David A. Greene, Legal Counsel
Kristopher Gazsi, Associate Legal Counsel
Karen S. Bear, Secretary

GUESTS

Lee Derr, Senator Eichelberger's Office
Chris Yniquez, Senator Robbins' Office
Wanda Snader, House Local Government Committee (R)
Jonathan Hendrickson, Dept. of Community & Economic Development
Lisa Schaeffer, County Commissioners Association of PA
Ed Troxell, PA State Association of Boroughs
Ron Grutza, PA State Association of Boroughs
Joe Regan, Fraternal Order of Police

As the first order of business, the Members discussed the minutes of the September 24, 2014, business meeting, which were unanimously approved on a motion by Senator Erickson and a second by Senator Robbins. The financial report for the month of September 2014 was presented, and a detailed explanation was given by the Executive Director. The financial report was unanimously approved on a motion by Senator Erickson and a second by Senator Robbins.

The Members discussed the Commission budget requests for Fiscal Year (FY) 2015-2016. The Director noted that the aggregate Commission FY 2015-2016 budget request was \$37,808.00 more than the current fiscal year budget request, bringing the total requested amount for FY 2015-2016 to \$1,111,121.00. The Director attributed the increase primarily to greater medical benefits and pension costs. The Members unanimously agreed to the proposed FY 2015-2016 Commission budget request on a motion by Representative Gingrich and a second by Senator Robbins. The Director emphasized, however, that a \$162,507.24 carryover would need to be maintained for accrued leave liability purposes.

The Chairman then requested a motion to approve the Commission code account request for FY 2015-2016 in the amount of \$19,750.00. The Members unanimously agreed to the proposed FY 2015-2016 code account request on a motion by Senator Erickson, which was seconded by Senator Robbins. The deadline for all FY 2015-2016 budget submissions to the Budget Secretary is October 31.

A draft of the Commission's quinquennial *Report to the Pennsylvania General Assembly* was given to each Member for his/her review. The report will be finalized and placed on the Commission's website (www.lgc.state.pa.us) after it is electronically submitted to all Members of the General Assembly. The report contains detailed information regarding the Commission's ongoing assignments, periodic work products, recent and current Commission and cooperative projects, and prospective Commission projects. The Commission last presented a 5-year report to the General Assembly in July 2009. This publication was entirely prepared in-house to minimize

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the cost. The distribution of the October 2014 report was unanimously approved on a motion by Senator Erickson and a second by Representative Freeman.

The Director announced that the Commission’s revision of all articles contained in the *Pennsylvania Legislator’s Municipal Deskbook* has been completed. The Commission’s fourth edition (2014) of the *Pennsylvania Legislator’s Municipal Deskbook* may be found on the Commission’s website. Individuals now have the option of either electronically downloading the *Deskbook* in its entirety or, as in the past, downloading articles singly.

As the last order of business, the Director stated that the Commission’s next monthly business meeting is scheduled for Wednesday, November 12, 2014. The meeting will be held in 14 East Wing-Main Capitol Building and commence at 8:45 a.m. Commission Members’ Capitol and district offices will be notified accordingly.

The meeting adjourned at 9:05 a.m.

**ATTESTED: _____
October 9, 2014**