

## **LOCAL GOVERNMENT COMMISSION**

**Wednesday  
August 19, 2026**

**9:00 A.M.**

**515 Irvis Office Building/  
Zoom Livestream**

### **MEMBERS**

**Senator Scott E. Hutchinson, Chairman  
Senator Cris Dush  
Senator Dawn Keefer  
Senator Timothy P. Kearney  
Senator Patty Kim  
Representative Robert Freeman  
Representative Christina D. Sappey  
Representative Ismail Smith-Wade-El  
Representative R. Lee James  
Representative Brett R. Miller**

### **STAFF**

**David A. Greene, Executive Director  
Kristopher J. Gazsi, Assistant Director-Legal Counsel  
Martin A. Toth, Associate Legal Counsel  
Julia E. Frey, Senior Research Analyst  
Rex Burman, Research Analyst  
Karen S. Bear, Executive Assistant  
Sonya I. Ebersole, Fiscal Administrator**

### **AGENDA**

- 1. The meeting is called to order.**
- 2. Executive Session in 503 Irvis Office Building.**
- 3. Commission staff reorganization.**
- 4. Approval of the minutes of the June 17, 2026, meeting.**
- 5. Approval of the financial reports for June and July 2026.**
- 6. Other business.**
- 7. Adjournment.**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/88618223771?pwd=US9SVUJJJaXNjQ0paODhwd0JBZEduZz09>**

**Meeting ID: 886 1822 3771**

**Passcode: 751860**

[Section 207. FISCAL ADMINISTRATOR/CODES COORDINATOR

- (a) *Description of position.*—The Fiscal Administrator/Codes Coordinator is a position of clerical accounting work involving the application of generally acceptable accounting principles and modern office management techniques. The employee in this position is responsible for assuring the integrity of the financial accounts of the Commission, that entries are made in the proper accounts, and that all vouchers for authorized expenditures are prepared and subsequently paid in a timely and accurate fashion. All account balances are verified by preparation of monthly financial reports to be approved by the Local Government Commission. In addition, this position is responsible for preparation and administration of the staff payroll.

Working with other staff, this position is also responsible for the upkeep, maintenance, and distribution of municipal codes and supplements.

Work is performed independently under the general supervision of the Executive Director.

- (b) *Duties of position.*—Fiscal Administrator/Codes Coordinator:

- (1) Maintains financial records of the Commission and oversees the expenditure of monies.
- (2) Summarizes all accounts and expenditures at the end of each month and prepares the monthly financial report, which must be approved by the Local Government Commission.
- (3) Acts as purchasing or procurement agent for the Commission.
- (4) Prepares vouchers and the payroll and sends check transmittals to the State Treasury.
- (5) Posts checks for various accounts when received from Treasury and distributes or mails checks to staff and Members.
- (6) Arranges travel and overnight lodging for Commission Members and staff by calling the transportation authorities and hotels to make reservations, which include preparing the necessary voucher transmittals.

- (7) Prepares or assists in the preparation of a variety of financial and statistical reports, including the annual Commission budget.
  - (8) Assists auditor in annual audit of Commission financial accounts, records, and reports.
  - (9) Mails municipal codes and maintains a file of legislative requests for codes.
  - (10) Indexes municipal codes when printed and types necessary documentation for codes and supplements prepared by the professional staff.
  - (11) Maintains inventory of municipal codes currently located in the office and storage.
  - (12) Serve in a back-up capacity during the absence of the Executive Assistant for duties as specified by the Executive Director.
  - (13) Performs related work and clerical duties as required by the Executive Director.
- (c) *Required knowledge, skill and ability.*—A candidate for Fiscal Administrator/Codes Coordinator shall demonstrate the following:
- (1) Knowledge of methods, terminology, and practices of generally acceptable accounting principles.
  - (2) Knowledge of modern office practices and equipment.
  - (3) Ability to perform detailed, difficult, and responsible clerical work with written and/or numerical data and to make mathematical calculations rapidly and accurately.
  - (4) Ability to prepare financial reports and statements.
  - (5) Ability to learn complicated indexing computer program necessary to print and distribute municipal codes and supplements.
  - (6) Demonstrated knowledge of inventory control.
  - (7) Ability to work independently when given instruction by professional staff in relation to municipal code responsibilities.
  - (8) Ability to operate standard office equipment.

(9) Ability to understand and carry out oral and written instructions.

(10) Ability to perform within prescribed office procedures and decorum; establish and maintain effective working relationships with associates, legislators, and legislative staff; and deal with the public in an effective, cooperative, and courteous manner.

(d) *Minimum experience and/or training.*—Extensive experience in performing bookkeeping or clerical accounting work and graduation from high school with a concentration in commercial curriculum. Graduation from an accredited business school with an associate degree related to financial accounting and record keeping may be substituted for some experience requirements. Proficiency with commonly used spreadsheet and word processing computer applications is preferred.

#### Section 208. EXECUTIVE ASSISTANT

(a) *Description of position.*—The Executive Assistant serves as the Secretary of the Commission as provided in the “Local Government Commission Law,” and provides administrative support to Commission staff. An employee in this position performs varied word processing and clerical duties of a moderate and complex nature, and exercises independent judgment and discretion, processes documents, and verifies information by providing, and choosing from a full range of, secretarial services for the Commission staff. Duties involve the preparation of formal correspondence and official Commission records, which requires expert word processing skills. This position is also responsible for the filing of all Commission correspondence, reports, and official records.

Work is performed with considerable independence and individual judgment under the general supervision of the Executive Director.

(b) *Duties of position.*—Executive Assistant:

(1) Answers the telephone and directs calls, greets visitors, and opens and forwards mail.

(2) Prepares meeting and legislation folders.

(3) Maintains official minutes of Local Government Commission meetings.

(4) Performs a wide variety of clerical work, including word processing, proofreading, and filing.

- (5) Processes correspondence, memoranda, reports, or other materials from oral dictation, or rough draft copy prepared by professional staff.
  - (6) Reads correspondence to become familiarized with contents and determines the procedures to follow in providing correct information; prepares responding correspondence in appropriate format in accordance with established office procedures.
  - (7) Develops and maintains a filing system.
  - (8) Answers routine questions and inquiries, and provides assistance to the general public.
  - (9) Handles constituent requests for information, publications, forms, and assistance; may devise and maintain information logs detailing constituent-related activity.
  - (10) Operates a variety of office equipment.
  - (11) Proofreads various types of materials to ensure that information is grammatically and typographically correct, complete, and consistent with office procedures.
  - (12) Maintains alphabetic, numerical, chronological, and similar files by inserting and/or retrieving documents, preparing new file folders, and posting and updating file contents.
  - (13) Registers, certifies, and ensures outgoing mail according to postal regulations.
  - (14) Serves in a back-up capacity during the absence of the Fiscal Administrator/Codes Coordinator for duties as specified by the Executive Director.
- (c) *Required knowledge, skill and ability.*—A candidate for Executive Assistant shall demonstrate the following:
- (1) Knowledge of English grammar, spelling, and punctuation at a level sufficient to accurately and efficiently edit professional memoranda, reports and other Commission work product.
  - (2) Knowledge of standard office procedures, practices, conduct, and actions necessary in maintaining harmonious working relationships.

- (3) Knowledge of business letter writing and modern office methods, procedures, and equipment.
  - (4) Knowledge of the types, organization, and use of standard office files, logs, forms, and letter formats.
  - (5) Proficiency in commonly-used word processing computer applications and ability to learn and use new computer applications.
  - (6) Ability to understand and follow oral and written instructions that explain multifaceted procedures.
  - (7) Ability to perform within prescribed office procedures and decorum; establish and maintain effective working relationships with associates, legislators, and legislative staff; and deal with the public in an effective, cooperative, and courteous manner.
- (d) *Minimum experience and/or training.*—At least three years experience and training in typing, clerical, stenographic, and secretarial work and graduation from a high school with relevant training in a commercial curriculum. Graduation from an accredited business school with an associate degree related to a business/commercial curriculum is preferred.]

#### Section 207. OFFICE MANAGER

- (a) *Description of Position.* - The Office Manager serves as the Secretary of the Commission as provided in the “Local Government Commission Law,” provides administrative support to Commission staff and is responsible for the fiscal operations of the Commission. Work includes bookkeeping, management of financial records, preparation of payroll and vouchers, and maintenance of official Commission correspondence and records. The employee exercises independent judgment, administrative support to Commission staff, and ensures smooth day-to-day office operations. Work is performed with considerable independence under the general supervision of the Executive Director.
- (b) *Duties of position.* – Office Manager:
- (1) Maintain all Commission financial records and oversee expenditures.
  - (2) Summarize accounts monthly and prepare financial reports for Commission approval.

- (3) Serve as purchasing and procurement agent for the Commission.
  - (4) Prepare vouchers, payroll, and check transmittals to the State Treasury.
  - (5) Post checks received from Treasury and distribute payments.
  - (6) Assist with the preparation of the annual budget.
  - (7) Assist auditors in the annual audit.
  - (8) Answer phones, greet visitors, open mail, and direct inquiries.
  - (9) Take official minutes during Commission meetings.
  - (10) Perform word-processing, editing, proofreading, and document preparation.
  - (11) Maintain filing systems for all correspondence and official records.
  - (12) Provide constituent service support and handle requests for information.
  - (13) Operate standard office equipment and ensure efficient office workflow.
  - (14) Register, certify, and process outgoing mail.
  - (15) Perform additional related clerical and administrative duties as required.
- (c) *Required knowledge, skill and ability.* – A candidate for Office Manager shall demonstrate the following:
- (1) Knowledge of clerical accounting,
  - (2) Knowledge of office procedures, business correspondence, and filing systems.
  - (3) Proficiency in commonly used office applications including Microsoft Word, Excel, and Outlook and Adobe Acrobat.
  - (4) Ability to prepare financial reports and perform accurate mathematical work,
  - (5) Ability to operate standard office equipment,
  - (6) Ability to work independently, within prescribed office procedures and decorum; establish and maintain effective, cooperative, working relationships and engage the public in an effective and courteous manner.

(d) *Minimum Experience and Training:*

- (1) High school diploma, or equivalent.
- (2) Training and experience in bookkeeping or clerical accounting, which may be satisfied by a combination of the following:
  - a. An associate degree or certificate in business, accounting or a related field.
  - b. Completion of high school coursework in business, accounting or a related field.
  - c. At least two years' work experience in performing bookkeeping or clerical accounting work.
- (3) Training or experience in administrative, clerical or secretarial work, which may be satisfied by a combination of the following:
  - a. Completed coursework or certifications in commonly used office applications.
  - b. Demonstration of satisfactory typing ability.
  - c. Demonstration of ability to use spreadsheet software.

Section 208. *Other Positions and Assignments.*

Nothing in this Policy shall preclude:

- (1) The Executive Director from assigning or reassigning all or a portion of the duties of any agency function, job description, or former job description, to another member of staff, or
- (2) The Commission from approving the creation of, and the duties and qualifications of, a new position not contained herein.

**IN-PERSON AND LIVESTREAM BUSINESS MEETING OF THE LOCAL GOVERNMENT COMMISSION****Wednesday, June 17, 2026**

The meeting of the Local Government Commission (Commission) was called to order by Senator Scott Hutchinson at 9:02 a.m. in Room 515 Irvis Office Building with the following Commission Members, staff and guests participating in-person and remotely:

**MEMBERS**

Senator Scott E. Hutchinson, Chairman  
Senator Cris Dush  
Senator Dawn Keefer  
Senator Timothy Kearney  
Senator Patty Kim  
Representative Christine D. Sappey  
Representative R. Lee James  
Representative Brett R. Miller

**STAFF**

David A. Greene, Executive Director  
Kristopher J. Gazsi, Assistant Director  
Martin A. Toth, Associate Legal Counsel  
Julia E. Frey, Senior Research Analyst  
Rex Burman, Research Analyst  
Karen S. Bear, Executive Assistant  
Sonya I. Ebersole, Fiscal Administrator

**GUESTS**

Justin Leventry, Senator Hutchinson's Office  
Isaac Evans, Senator Hutchinson's Office  
Sam Arnold, Senator Kearney's Office  
Luc Miron, Senator Kim's Office  
Teresa Leitner, Representative James' Office  
Kyle Schaeffer, House Local Government Committee (R)  
Terri Cunkle, PA Department of Community & Economic Development  
Larry Gerrity, Pennsylvania Fraternal Order of Police  
Jennie Shade, Pennsylvania Municipal Authorities Association  
Amy Sturges, Pennsylvania Municipal League  
Kaitlin Errickson, Pennsylvania Municipal League  
Jan Murphy, Pennsylvania NewsMedia Association  
Ron Grutza, Pennsylvania State Association of Boroughs  
Logan Stover, Pennsylvania State Association of Boroughs  
Holly Fishel, Pennsylvania State Association of Township Supervisors  
Amanda Settelmaier, Turtle Creek Valley Council of State Governments

The Executive Director made a statement that the in-person and virtual meeting was being recorded and conducted with both Member and Commission staff participation. On Thursday, June 4, 2026, notice of the meeting was posted on the committee meeting pages of the Senate of Pennsylvania and the House of Representatives through the Legislative Data Processing Center.

## **IN-PERSON AND LIVESTREAM BUSINESS MEETING OF THE LOCAL GOVERNMENT COMMISSION**

**Page 2 – June 17, 2026**

The meeting agenda was posted on the Commission's website, [www.lgc.state.pa.us](http://www.lgc.state.pa.us), on Monday, June 15, 2026, and outside of the Commission's office located at 506 Irvis Office Building. Any questions on agenda items for consideration by the Commission were addressed during the meeting. The recording of the Commission's business meeting may be found on YouTube.com.

As the first order of business, the Members reviewed the minutes of the May 27, 2026, meeting, which were unanimously approved on a motion by Representative James and a second by Representative Sappey. The financial reports for the month of May 2026 were presented, and an explanation was given by the Executive Director. The financial reports were unanimously approved on a motion by Representative James and a second by Representative Sappey.

Two possible additions to the Commission's 2025-2026 legislative package were discussed by the Members.

Item 4(a) on the agenda proposes to amend Act 47 of 1987 by changing the date for municipal filing of the Statement of Financial Condition form from March 15 to January 31. The Survey of Financial Condition is a legislatively mandated annual report every municipality and county is required to submit to the Pennsylvania Department of Community and Economic Development (DCED) by March 15. The DCED has an agreement with the Pennsylvania Department of Transportation (PennDOT) that liquid fuels disbursements are not disbursed to any municipality or county that has not filed pertinent forms with the DCED. Previously, PennDOT's Liquid Fuels disbursement date was April 1, meaning there was never a conflict with the form's due date, which was two weeks prior. However, a few years ago, PennDOT moved their disbursement date to March 1, which caused confusion among municipalities. DCED does advertise the date discrepancy, but it would alleviate confusion if the legislative due date of the form is changed. PennDOT suggests that January 31 be the preferred date for municipalities and counties to submit the form to the DCED so municipalities may receive their liquid fuels disbursement by March 1. Holly Fishel, representing the Pennsylvania State Association of Township Supervisors, stated the proposed date of January 31 could create challenges for municipalities due to the plethora of federal and state forms required to be submitted during that time. Representative Miller offered that perhaps a comprehensive review of all municipal form filing dates is warranted. The Executive Director confirmed that Commission staff, with the assistance of the municipal associations and the DCED, could compile a list of municipal form deadlines. After a discussion, the Members unanimously agreed with Representative Miller's suggestion and directed the Commission staff to perform a comprehensive review of all municipal form filing deadlines. The review will be presented to the Members at a future meeting.

Item 4(b) would broaden the definition of "neighborhood organizations" authorized to receive funds from the Neighborhood Assistance Tax Credit by including a council of government, consortium, or other similar entity established by two or more municipalities. The goals of the DCED Neighborhood Assistance Program (NAP) are to provide resources to assist low-income and distressed neighborhoods and communities, encourage positive health outcomes, and address the safety and welfare of their residents. The NAP helps nonprofits achieve their goals by supporting projects that revitalize and energize Pennsylvania communities. Tax credit programs like the NAP foster vital relationships between nonprofits and the private sector. The NAP is a potent way for nonprofits to offset project costs while also empowering businesses to make meaningful contributions to their communities. Eligible neighborhood nonprofits apply for tax credits based on pending contributions from for-profit companies. The NAP makes it easy for businesses to

**IN-PERSON AND LIVESTREAM BUSINESS MEETING OF THE LOCAL GOVERNMENT COMMISSION**

**Page 3 – June 17, 2026**

support their communities while getting valuable tax benefits. By contributing to a local project, businesses can receive up to 95 percent in Pennsylvania state tax credits, reducing the financial cost of their donation. An Lewis, Chairperson of the Pennsylvania Council of Governments (PACOG), and Kim Wheeler, Executive Director of SEDA-Council of Governments, shared letters of support authorizing Councils of Governments (COGs) to serve as eligible applicants under the DCED NAP. Amanda Settelmaier, Turtle Creek Valley Council of Governments, echoed the sentiments expressed by Ms. Lewis and Ms. Wheeler that extending eligibility to COGs would preserve the NAP's public-private partnership model, by giving municipalities, particularly smaller communities with limited administrative capacity, a practical regional vehicle to pursue community development, neighborhood investment, multi-municipal revitalization strategies, and would help to connect local priorities with nonprofit and business partners. Due to a lack of consensus by the Members regarding the introduction of the language, the proposed legislation will be offered to the Members for individual sponsorship.

As the last order of business, Senior Research Analyst Julia Frey announced that a request for panel participants for the sixth annual Local Government Symposium was e-mailed to individuals on June 12, 2026, resulting in a positive response. The Symposium is scheduled for Thursday, September 24, and Ms. Frey stated that Commission Members are welcome to share topic ideas with the staff.

The next business meeting is scheduled for Wednesday, August 19, 2026, at 9:00 a.m. in Room 515 Irvis Office Building.

The meeting was adjourned at 9:50 a.m.

ATTESTED:

  
June 29, 2026

LOCAL GOVERNMENT COMMISSION  
FINANCIAL STATEMENT  
MONTH OF JUNE 2026  
GENERAL ACCOUNT

5A

APPROPRIATION: 30118

| Fiscal Year |                                                | Balance as of 07/01/2025 | Balance as of 06/01/2026 | Current Month Change | Year-to-Date Change | Balance as of 06/30/2026 |
|-------------|------------------------------------------------|--------------------------|--------------------------|----------------------|---------------------|--------------------------|
| 2023-24     | FY Beginning Balance                           | \$1,283,000.00           |                          |                      |                     |                          |
|             | Monthly Beginning Balance                      |                          | \$327,528.85             |                      |                     |                          |
|             | Monthly Expenses                               |                          |                          | \$0.00               |                     |                          |
|             | Monthly Refunds or Transfers                   |                          |                          | \$0.00               |                     |                          |
|             | Net Change                                     |                          |                          | \$0.00               | (\$955,471.15)      |                          |
|             | Year-to-Date Balance                           |                          |                          |                      |                     | \$327,528.85             |
| 2024-25     | FY Beginning Balance                           | \$1,104,962.92           |                          |                      |                     |                          |
|             | Monthly Beginning Balance                      |                          | \$1,228,534.65           |                      |                     |                          |
|             | Monthly Expenses                               |                          |                          | \$0.00               |                     |                          |
|             | Monthly Refunds or Transfers                   |                          |                          | \$0.00               |                     |                          |
|             | Net Change                                     |                          |                          | \$0.00               | \$123,571.73        |                          |
|             | Year-to-Date Balance                           |                          |                          |                      |                     | \$1,228,534.65           |
| 2025-26     | FY Beginning Balance                           | \$0.00                   |                          |                      |                     |                          |
|             | Monthly Beginning Balance                      |                          | \$991,632.38             |                      |                     |                          |
|             | Monthly Expenses                               |                          |                          | (\$97,770.21)        |                     |                          |
|             | Monthly Refunds or Transfers                   |                          |                          | \$0.00               |                     |                          |
|             | Net Change                                     |                          |                          | (\$97,770.21)        | \$893,862.17        |                          |
|             | Year-to-Date Balance                           |                          |                          |                      |                     | \$893,862.17             |
|             | Total Available                                | \$2,387,962.92           |                          |                      |                     | \$2,449,925.67           |
|             | Three Month Reserve                            | (268,500.00)             |                          |                      |                     | (268,500.00)             |
|             | Leave Liability as of June 30, 2026            | (268,684.63)             |                          |                      |                     | (268,684.63)             |
|             | Total Available Less Reserve & Leave Liability | \$1,850,778.29           |                          |                      |                     | \$1,912,741.04           |

EXPENDITURES: 30118

Monthly Expenses

|      |              |      |              |      |              |      |              |
|------|--------------|------|--------------|------|--------------|------|--------------|
| July | \$105,989.18 | Oct. | \$109,286.04 | Jan. | \$96,647.60  | Apr. | \$97,228.25  |
| Aug. | \$96,180.77  | Nov. | \$102,758.14 | Feb. | \$112,602.15 | May  | \$112,339.73 |
| Sept | \$94,019.21  | Dec. | \$96,461.15  | Mar. | \$99,754.82  | June | \$97,770.21  |

Itemized Expenses

|                                             | Total for Month    | Total to Date         |
|---------------------------------------------|--------------------|-----------------------|
| Salaries                                    | \$34,309.00        | \$406,533.94          |
| Federal Withholding Tax                     | \$4,777.20         | \$55,853.82           |
| State Income Tax                            | \$1,601.58         | \$19,116.10           |
| Keystone - Local Wage Tax                   | \$894.02           | \$10,672.89           |
| Employee Social Security & Medicare         | \$3,875.72         | \$46,235.93           |
| Employee Senate Benefits                    | \$510.50           | \$6,092.31            |
| State Employee Combined Appeal              | \$0.00             | \$120.00              |
| Deferred Compensation                       | \$1,280.00         | \$19,185.00           |
| Local Service Tax                           | \$91.00            | \$1,092.00            |
| Employee Unemployment Compensation          | \$35.82            | \$427.41              |
| State Social Security & Medicare            | \$3,875.72         | \$46,235.93           |
| Highmark Blue Shield                        | \$16,955.30        | \$200,241.10          |
| Senate Benefits                             | \$6,509.94         | \$76,990.29           |
| State Employee Assistance Program (SEAP)    | \$0.00             | \$200.00              |
| SWIF                                        | \$459.45           | \$1,827.66            |
| Employer Unemployment Compensation          | \$0.00             | \$1,112.01            |
| Conferences                                 | \$275.00           | \$3,080.74            |
| Miscellaneous                               | \$1,594.22         | \$22,260.40           |
| Employer Annuitant Benefits                 | \$0.00             | \$56,433.60           |
| Symposium                                   | \$0.00             | \$53.00               |
| Retirement - Employee Defined Benefits      | \$3,332.52         | \$39,778.64           |
| Retirement - Employee Defined Contribution  | \$342.72           | \$4,112.64            |
| Retirement - Employer Defined Benefits      | \$16,813.24        | \$200,408.05          |
| Retirement - Employer Defined Contributions | \$237.26           | \$2,973.79            |
| <b>Total</b>                                | <b>\$97,770.21</b> | <b>\$1,221,037.25</b> |

**LOCAL GOVERNMENT COMMISSION  
CHECKS WRITTEN IN JUNE**

6/1/2026

VT#20254501013

|                                  |           |
|----------------------------------|-----------|
| Local Services Tax               | 45.50     |
| Social security deductions       | 1,570.55  |
| Medicare insurance               | 367.31    |
| Vision care insurance            | 54.43     |
| Medicare deductions              | 367.31    |
| Social Security                  | 1,570.55  |
| Employee Contributions deduction | 255.25    |
| Hospitalization insurance        | 8,477.65  |
| Prescription drug insurance      | 2,749.44  |
| Federal income tax deductions    | 2,388.60  |
| Group life insurance, additional | 22.54     |
| Harrisburg wage tax deductions   | 447.01    |
| Group life insurance             | 74.89     |
| Dental care insurance            | 345.17    |
| UC deductions                    | 17.91     |
| Wages                            | 17,154.50 |
| State tax deductions             | 800.79    |

6/2/2026

IT#04500000055836

|                                    |          |
|------------------------------------|----------|
| State Employees' Retirement System | 1,666.26 |
| State Employees' Retirement System | 8,406.62 |

6/2/2026

VT#04500000055837

|                                             |        |
|---------------------------------------------|--------|
| Deferred Comp deductions                    | 640.00 |
| Retirement - EmployER Defined Contributions | 118.63 |
| Retirement - EmployEE Defined Contribution  | 171.36 |

6/3/2026

VT#04500000055896

|                           |        |
|---------------------------|--------|
| Greene, David A.          | 275.00 |
| GoTo Communications, Inc. | 220.61 |
| Greene, David A.          | 169.49 |

6/11/2026

VT#04500000056046

|                        |          |
|------------------------|----------|
| Thomson Reuters - West | 1,204.12 |
|------------------------|----------|

6/16/2026

IT#04500000056107

|                           |        |
|---------------------------|--------|
| PA Workers Insurance Fund | 459.45 |
|---------------------------|--------|

6/16/2026

VT#20254501014

|                                |          |
|--------------------------------|----------|
| Vision care insurance          | 54.43    |
| Local Services Tax             | 45.50    |
| Social security deductions     | 1,570.55 |
| Long-term disability insurance | 91.89    |
| Hospitalization insurance      | 8,477.65 |
| Medicare insurance             | 367.31   |

|                                             |           |
|---------------------------------------------|-----------|
| Social Security                             | 1,570.55  |
| Medicare deductions                         | 367.31    |
| Group life insurance, additional            | 22.54     |
| Employee Contributions deduction            | 255.25    |
| Federal income tax deductions               | 2,388.60  |
| Prescription drug insurance                 | 2,749.44  |
| Harrisburg wage tax deductions              | 447.01    |
| Wages                                       | 17,154.50 |
| Dental care insurance                       | 345.17    |
| UC deductions                               | 17.91     |
| State tax deductions                        | 800.79    |
| 6/17/2026                                   |           |
| IT#04500000056131                           |           |
| State Employees' Retirement System          | 1,666.26  |
| State Employees' Retirement System          | 8,406.62  |
| 6/17/2026                                   |           |
| VT#04500000056132                           |           |
| Deferred Comp deductions                    | 640.00    |
| Retirement - EmployER Defined Contributions | 118.63    |
| Retirement - EmployEE Defined Contribution  | 171.36    |

LOCAL GOVERNMENT COMMISSION  
FINANCIAL STATEMENT  
MONTH OF JUNE 2026  
CODE ACCOUNT

APPROPRIATION: 30121

| Fiscal Year                  | Balance as of 07/01/2025 | Balance as of 06/01/2026 | Current Month Change | Year-to-Date Change | Balance as of 06/30/2026 |
|------------------------------|--------------------------|--------------------------|----------------------|---------------------|--------------------------|
| 2017-18                      |                          |                          |                      |                     |                          |
| FY Beginning Balance         | \$117,355.54             |                          |                      |                     |                          |
| Monthly Beginning Balance    |                          | \$80,044.00              |                      |                     |                          |
| Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
| Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
| Net Change                   |                          |                          | \$0.00               | (\$37,311.54)       |                          |
| Year-to-Date Balance         |                          |                          |                      |                     | \$80,044.00              |
| 2018-19                      |                          |                          |                      |                     |                          |
| FY Beginning Balance         | \$23,065.40              |                          |                      |                     |                          |
| Monthly Beginning Balance    |                          | \$23,065.40              |                      |                     |                          |
| Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
| Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
| Net Change                   |                          |                          | \$0.00               | \$0.00              |                          |
| Year-to-Date Balance         |                          |                          |                      |                     | \$23,065.40              |
| 2019-20                      |                          |                          |                      |                     |                          |
| FY Beginning Balance         | \$24,063.00              |                          |                      |                     |                          |
| Monthly Beginning Balance    |                          | \$24,063.00              |                      |                     |                          |
| Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
| Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
| Net Change                   |                          |                          | \$0.00               | \$0.00              |                          |
| Year-to-Date Balance         |                          |                          |                      |                     | \$24,063.00              |
| 2020-21                      |                          |                          |                      |                     |                          |
| FY Beginning Balance         | \$24,000.00              |                          |                      |                     |                          |
| Monthly Beginning Balance    |                          | \$24,000.00              |                      |                     |                          |
| Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
| Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
| Net Change                   |                          |                          | \$0.00               | \$0.00              |                          |
| Year-to-Date Balance         |                          |                          |                      |                     | \$24,000.00              |
| 2021-22                      |                          |                          |                      |                     |                          |
| FY Beginning Balance         | \$23,845.20              |                          |                      |                     |                          |
| Monthly Beginning Balance    |                          | \$23,845.20              |                      |                     |                          |
| Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
| Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
| Net Change                   |                          |                          | \$0.00               | \$0.00              |                          |
| Year-to-Date Balance         |                          |                          |                      |                     | \$23,845.20              |
| 2022-23                      |                          |                          |                      |                     |                          |
| FY Beginning Balance         | \$20,401.25              |                          |                      |                     |                          |
| Monthly Beginning Balance    |                          | \$20,401.25              |                      |                     |                          |
| Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
| Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
| Net Change                   |                          |                          | \$0.00               | \$0.00              |                          |
| Year-to-Date Balance         |                          |                          |                      |                     | \$20,401.25              |
| 2023-24                      |                          |                          |                      |                     |                          |
| FY Beginning Balance         | \$20,273.95              |                          |                      |                     |                          |
| Monthly Beginning Balance    |                          | \$20,273.95              |                      |                     |                          |
| Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
| Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
| Net Change                   |                          |                          | \$0.00               | \$0.00              |                          |
| Year-to-Date Balance         |                          |                          |                      |                     | \$20,273.95              |
| 2024-25                      |                          |                          |                      |                     |                          |
| FY Beginning Balance         | \$19,465.00              |                          |                      |                     |                          |
| Monthly Beginning Balance    |                          | \$19,265.80              |                      |                     |                          |
| Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
| Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
| Net Change                   |                          |                          | \$0.00               | (\$199.20)          |                          |
| Year-to-Date Balance         |                          |                          |                      |                     | \$19,265.80              |
| 2025-26                      |                          |                          |                      |                     |                          |
| FY Beginning Balance         | \$0.00                   |                          |                      |                     |                          |
| Monthly Beginning Balance    |                          | \$24,000.00              |                      |                     |                          |
| Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
| Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
| Net Change                   |                          |                          | \$0.00               | \$24,000.00         |                          |
| Year-to-Date Balance         |                          |                          |                      |                     | \$24,000.00              |
| Total Available              | \$272,469.34             |                          |                      |                     | \$258,958.60             |

LOCAL GOVERNMENT COMMISSION  
FINANCIAL STATEMENT  
MONTH OF JUNE 2026  
CODE ACCOUNT

EXPENDITURES: 30121

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Monthly Expenses

|      |      |             |      |            |      |          |
|------|------|-------------|------|------------|------|----------|
| July | Oct. |             | Jan. |            | Apr. | \$730.00 |
| Aug. | Nov. | \$31,437.00 | Feb. | \$5,345.54 | May  |          |
| Sept | Dec. |             | Mar. |            | June |          |

Itemized Expenses

|                      | <u>Total for Month</u> | <u>Total to Date</u> |
|----------------------|------------------------|----------------------|
| Miscellaneous        | \$0.00                 | \$51.00              |
| Metered mail postage | \$0.00                 | \$5,345.54           |
| Other publications   | \$0.00                 | \$32,116.00          |
| Total                | <u>\$0.00</u>          | <u>\$37,512.54</u>   |

LOCAL GOVERNMENT COMMISSION  
FINANCIAL STATEMENT  
MONTH OF JULY 2026  
GENERAL ACCOUNT

5B

APPROPRIATION: 30118

| Fiscal Year                                    |                              | Balance as of 07/01/2026 | Balance as of 07/01/2026 | Current Month Change | Year-to-Date Change | Balance as of 07/31/2026 |
|------------------------------------------------|------------------------------|--------------------------|--------------------------|----------------------|---------------------|--------------------------|
| 2023-24                                        | FY Beginning Balance         | \$327,528.85             |                          |                      |                     |                          |
|                                                | Monthly Beginning Balance    |                          | \$327,528.85             |                      |                     |                          |
|                                                | Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
|                                                | Monthly Refunds or Transfers |                          |                          | (\$292,676.68)       |                     |                          |
|                                                | Net Change                   |                          |                          | (\$292,676.68)       | (\$292,676.68)      |                          |
|                                                | Year-to-Date Balance         |                          |                          |                      |                     | \$34,852.17              |
| 2024-25                                        | FY Beginning Balance         | \$1,228,534.65           |                          |                      |                     |                          |
|                                                | Monthly Beginning Balance    |                          | \$1,228,534.65           |                      |                     |                          |
|                                                | Monthly Expenses             |                          |                          | \$0.00               |                     |                          |
|                                                | Monthly Refunds or Transfers |                          |                          | \$0.00               |                     |                          |
|                                                | Net Change                   |                          |                          | \$0.00               | \$0.00              |                          |
|                                                | Year-to-Date Balance         |                          |                          |                      |                     | \$1,228,534.65           |
| 2025-26                                        | FY Beginning Balance         | \$893,862.17             |                          |                      |                     |                          |
|                                                | Monthly Beginning Balance    |                          | \$893,862.17             |                      |                     |                          |
|                                                | Monthly Expenses             |                          |                          | (\$47,834.11)        |                     |                          |
|                                                | Monthly Refunds or Transfers |                          |                          | \$292,676.68         |                     |                          |
|                                                | Net Change                   |                          |                          | \$244,842.57         | \$244,842.57        |                          |
|                                                | Year-to-Date Balance         |                          |                          |                      |                     | \$1,138,704.74           |
| 2026-27                                        | FY Beginning Balance         | \$0.00                   |                          |                      |                     |                          |
|                                                | Monthly Beginning Balance    |                          | \$0.00                   |                      |                     |                          |
|                                                | Monthly Expenses             |                          |                          | (\$52,020.32)        |                     |                          |
|                                                | Monthly Refunds or Transfers |                          |                          | \$1,283,000.00       |                     |                          |
|                                                | Net Change                   |                          |                          | \$1,230,979.68       | \$1,230,979.68      |                          |
|                                                | Year-to-Date Balance         |                          |                          |                      |                     | \$1,230,979.68           |
| Total Available                                |                              | \$2,449,925.67           |                          |                      |                     | \$3,633,071.24           |
| Three Month Reserve                            |                              | (268,500.00)             |                          |                      |                     | (268,500.00)             |
| Leave Liability as of July 31, 2026            |                              | (277,620.43)             |                          |                      |                     | (277,620.43)             |
| Total Available Less Reserve & Leave Liability |                              | \$1,903,805.24           |                          |                      |                     | \$3,086,950.81           |

EXPENDITURES: 30118

Monthly Expenses

|      |             |      |      |      |
|------|-------------|------|------|------|
| July | \$99,854.43 | Oct. | Jan. | Apr. |
| Aug. |             | Nov. | Feb. | May  |
| Sept |             | Dec. | Mar. | Jun  |

Itemized Expenses

|                                                    | Total for Month    | Total to Date      |
|----------------------------------------------------|--------------------|--------------------|
| <b>Salaries</b>                                    | \$35,532.98        | \$35,532.98        |
| <b>Federal Withholding Tax</b>                     | \$5,022.01         | \$5,022.01         |
| <b>State Income Tax</b>                            | \$1,661.17         | \$1,661.17         |
| <b>Keystone - Local Wage Tax</b>                   | \$929.05           | \$929.05           |
| <b>Employee Social Security &amp; Medicare</b>     | \$4,024.55         | \$4,024.55         |
| <b>Employee Senate Benefits</b>                    | \$530.11           | \$530.11           |
| <b>Deferred Compensation</b>                       | \$1,416.42         | \$1,416.42         |
| <b>Local Service Tax</b>                           | \$91.00            | \$91.00            |
| <b>Employee Unemployment Compensation</b>          | \$37.20            | \$37.20            |
| <b>State Social Security &amp; Medicare</b>        | \$4,024.55         | \$4,024.55         |
| <b>Highmark Blue Shield</b>                        | \$15,343.18        | \$15,343.18        |
| <b>Senate Benefits</b>                             | \$7,983.98         | \$7,983.98         |
| <b>Miscellaneous</b>                               | \$1,425.05         | \$1,425.05         |
| <b>Retirement - Employee Defined Benefits</b>      | \$3,406.70         | \$3,406.70         |
| <b>Retirement - Employee Defined Contribution</b>  | \$359.85           | \$359.85           |
| <b>Retirement - Employer Defined Benefits</b>      | \$17,817.51        | \$17,817.51        |
| <b>Retirement - Employer Defined Contributions</b> | \$249.12           | \$249.12           |
| <b>Total</b>                                       | <u>\$99,854.43</u> | <u>\$99,854.43</u> |

**LOCAL GOVERNMENT COMMISSION  
CHECKS WRITTEN IN JULY**

|                                             |           |
|---------------------------------------------|-----------|
| 7/1/2026                                    |           |
| VT#04500000056361                           |           |
| Harrisburg wage tax deductions              | 2,682.06  |
| 7/1/2026                                    |           |
| VT#04500000056363                           |           |
| Local Services Tax                          | 273.00    |
| 7/6/2026                                    |           |
| IT#04500000056416                           |           |
| PA Unemployment Compensation - LGC          | 107.46    |
| 7/6/2026                                    |           |
| VT#20254501015                              |           |
| Local Services Tax                          | 45.50     |
| Social security deductions                  | 1,570.55  |
| Group life insurance, additional            | 22.54     |
| Dental care insurance                       | 372.80    |
| Group life insurance                        | 74.89     |
| Employee Contributions deduction            | 255.25    |
| Social Security                             | 1,570.55  |
| Hospitalization insurance                   | 7,671.59  |
| Vision care insurance                       | 54.43     |
| Medicare deductions                         | 367.31    |
| Federal income tax deductions               | 2,383.97  |
| UC deductions                               | 17.91     |
| Wages                                       | 17,120.58 |
| Harrisburg wage tax deductions              | 447.01    |
| State tax deductions                        | 800.79    |
| Medicare insurance                          | 367.31    |
| Prescription drug insurance                 | 3,456.00  |
| 7/9/2026                                    |           |
| IT#04500000056499                           |           |
| State Employees' Retirement System          | 1,639.85  |
| State Employees' Retirement System          | 8,600.33  |
| 7/9/2026                                    |           |
| VT#04500000056500                           |           |
| Deferred Comp deductions                    | 704.96    |
| Retirement - EmployER Defined Contributions | 118.63    |
| Retirement - EmployEE Defined Contribution  | 171.36    |
| 7/16/2026                                   |           |
| VT#04500000056632                           |           |
| GoTo Communications, Inc.                   | 220.93    |
| Thomson Reuters - West                      | 1,204.12  |
| 7/16/2026                                   |           |
| VT#20264501001                              |           |
| Local Services Tax                          | 45.50     |
| Social security deductions                  | 1,691.17  |
| Group life insurance, additional            | 24.67     |
| Dental care insurance                       | 372.80    |
| Employee Contributions deduction            | 274.86    |
| Long-term disability insurance              | 95.42     |
| Social Security                             | 1,691.17  |

|                                             |             |
|---------------------------------------------|-------------|
| Hospitalization insurance                   | 7,671.59    |
| Vision care insurance                       | 54.43       |
| Medicare deductions                         | 395.52      |
| Federal income tax deductions               | 2,638.04    |
| UC deductions                               | 19.29       |
| Harrisburg wage tax deductions              | 482.04      |
| Wages                                       | 18,412.40   |
| State tax deductions                        | 860.38      |
| Medicare insurance                          | 395.52      |
| Prescription drug insurance                 | 3,456.00    |
| 7/17/2026                                   |             |
| IT#04500000056653                           |             |
| State Employees' Retirement System          | 1,766.85    |
| State Employees' Retirement System          | 9,217.18    |
| 7/17/2026                                   |             |
| VT#04500000056654                           |             |
| Retirement - EmployEE Defined Contribution  | 188.49      |
| Deferred Comp deductions                    | 711.46      |
| Retirement - EmployER Defined Contributions | 130.49      |
| 7/23/2026                                   |             |
| AEA#04500000056789                          |             |
| Local Government Commission                 | -292,676.68 |
| Local Government Commission                 | 292,676.68  |

LOCAL GOVERNMENT COMMISSION  
FINANCIAL STATEMENT  
MONTH OF JULY 2026  
CODE ACCOUNT

APPROPRIATION: 30121

| Fiscal<br>Year |                              | Balance<br>as of<br>07/01/2026 | Balance<br>as of<br>07/01/2026 | Current Month<br>Change | Year-to-Date<br>Change | Balance<br>as of<br>07/31/2026 |
|----------------|------------------------------|--------------------------------|--------------------------------|-------------------------|------------------------|--------------------------------|
| 2017-18        | FY Beginning Balance         | \$80,044.00                    |                                |                         |                        |                                |
|                | Monthly Beginning Balance    |                                | \$80,044.00                    |                         |                        |                                |
|                | Monthly Expenses             |                                |                                | \$0.00                  |                        |                                |
|                | Monthly Refunds or Transfers |                                |                                | \$0.00                  |                        |                                |
|                | Net Change                   |                                |                                | <u>\$0.00</u>           | \$0.00                 |                                |
|                | Year-to-Date Balance         |                                |                                |                         |                        | \$80,044.00                    |
| 2018-19        | FY Beginning Balance         | \$23,065.40                    |                                |                         |                        |                                |
|                | Monthly Beginning Balance    |                                | \$23,065.40                    |                         |                        |                                |
|                | Monthly Expenses             |                                |                                | \$0.00                  |                        |                                |
|                | Monthly Refunds or Transfers |                                |                                | \$0.00                  |                        |                                |
|                | Net Change                   |                                |                                | <u>\$0.00</u>           | \$0.00                 |                                |
|                | Year-to-Date Balance         |                                |                                |                         |                        | \$23,065.40                    |
| 2019-20        | FY Beginning Balance         | \$24,063.00                    |                                |                         |                        |                                |
|                | Monthly Beginning Balance    |                                | \$24,063.00                    |                         |                        |                                |
|                | Monthly Expenses             |                                |                                | \$0.00                  |                        |                                |
|                | Monthly Refunds or Transfers |                                |                                | \$0.00                  |                        |                                |
|                | Net Change                   |                                |                                | <u>\$0.00</u>           | \$0.00                 |                                |
|                | Year-to-Date Balance         |                                |                                |                         |                        | \$24,063.00                    |
| 2020-21        | FY Beginning Balance         | \$24,000.00                    |                                |                         |                        |                                |
|                | Monthly Beginning Balance    |                                | \$24,000.00                    |                         |                        |                                |
|                | Monthly Expenses             |                                |                                | \$0.00                  |                        |                                |
|                | Monthly Refunds or Transfers |                                |                                | \$0.00                  |                        |                                |
|                | Net Change                   |                                |                                | <u>\$0.00</u>           | \$0.00                 |                                |
|                | Year-to-Date Balance         |                                |                                |                         |                        | \$24,000.00                    |
| 2021-22        | FY Beginning Balance         | \$23,845.20                    |                                |                         |                        |                                |
|                | Monthly Beginning Balance    |                                | \$23,845.20                    |                         |                        |                                |
|                | Monthly Expenses             |                                |                                | \$0.00                  |                        |                                |
|                | Monthly Refunds or Transfers |                                |                                | \$0.00                  |                        |                                |
|                | Net Change                   |                                |                                | <u>\$0.00</u>           | \$0.00                 |                                |
|                | Year-to-Date Balance         |                                |                                |                         |                        | \$23,845.20                    |
| 2022-23        | FY Beginning Balance         | \$20,401.25                    |                                |                         |                        |                                |
|                | Monthly Beginning Balance    |                                | \$20,401.25                    |                         |                        |                                |
|                | Monthly Expenses             |                                |                                | \$0.00                  |                        |                                |
|                | Monthly Refunds or Transfers |                                |                                | \$0.00                  |                        |                                |
|                | Net Change                   |                                |                                | <u>\$0.00</u>           | \$0.00                 |                                |
|                | Year-to-Date Balance         |                                |                                |                         |                        | \$20,401.25                    |
| 2023-24        | FY Beginning Balance         | \$20,273.95                    |                                |                         |                        |                                |
|                | Monthly Beginning Balance    |                                | \$20,273.95                    |                         |                        |                                |
|                | Monthly Expenses             |                                |                                | \$0.00                  |                        |                                |
|                | Monthly Refunds or Transfers |                                |                                | \$0.00                  |                        |                                |
|                | Net Change                   |                                |                                | <u>\$0.00</u>           | \$0.00                 |                                |
|                | Year-to-Date Balance         |                                |                                |                         |                        | \$20,273.95                    |
| 2024-25        | FY Beginning Balance         | \$19,265.80                    |                                |                         |                        |                                |
|                | Monthly Beginning Balance    |                                | \$19,265.80                    |                         |                        |                                |
|                | Monthly Expenses             |                                |                                | \$0.00                  |                        |                                |
|                | Monthly Refunds or Transfers |                                |                                | \$0.00                  |                        |                                |
|                | Net Change                   |                                |                                | <u>\$0.00</u>           | \$0.00                 |                                |
|                | Year-to-Date Balance         |                                |                                |                         |                        | \$19,265.80                    |
| 2025-26        | FY Beginning Balance         | \$24,000.00                    |                                |                         |                        |                                |
|                | Monthly Beginning Balance    |                                | \$24,000.00                    |                         |                        |                                |
|                | Monthly Expenses             |                                |                                | \$0.00                  |                        |                                |
|                | Monthly Refunds or Transfers |                                |                                | \$0.00                  |                        |                                |
|                | Net Change                   |                                |                                | <u>\$0.00</u>           | \$0.00                 |                                |
|                | Year-to-Date Balance         |                                |                                |                         |                        | \$24,000.00                    |

LOCAL GOVERNMENT COMMISSION  
FINANCIAL STATEMENT  
MONTH OF JULY 2026  
CODE ACCOUNT

|                 |                              |              |        |                    |                    |
|-----------------|------------------------------|--------------|--------|--------------------|--------------------|
| 2026-27         | FY Beginning Balance         | \$0.00       |        |                    |                    |
|                 | Monthly Beginning Balance    |              | \$0.00 |                    |                    |
|                 | Monthly Expenses             |              |        | \$0.00             |                    |
|                 | Monthly Refunds or Transfers |              |        | <u>\$24,000.00</u> |                    |
|                 | Net Change                   |              |        | <u>\$24,000.00</u> | \$24,000.00        |
|                 | Year-to-Date Balance         |              |        |                    | <u>\$24,000.00</u> |
| Total Available |                              | \$258,958.60 |        |                    | \$282,958.60       |

EXPENDITURES: 30121

Monthly Expenses

|      |      |      |      |
|------|------|------|------|
| July | Oct. | Jan. | Apr. |
| Aug. | Nov. | Feb. | May  |
| Sept | Dec. | Mar. | Jun  |

Itemized Expenses

|              | Total for Month | Total to Date |  |
|--------------|-----------------|---------------|--|
|              | \$0.00          | \$0.00        |  |
| <b>Total</b> | <u>\$0.00</u>   | <u>\$0.00</u> |  |